FORM HW-20 (REV. 2003)

DATTACH CHECK OR MONEY

STATE OF HAWAII — DEPARTMENT OF TAXATION

-AMENDED-PERIODIC WITHHOLDING TAX RETURN

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DO NOT WRITE IN THIS AREA	32
	. 12

NAI	ME:						
	MONTH OF						
	QUARTER OF		,				
			HAWAII W	ITHI	HOLDING I.D. NO	·	
1	TOTAL WAGES PAID (INCLUDING CO	LA)					1
2	TOTAL HAWAII INCOME TAX WITHHELD						2
3	PENALTY						3
4	INTEREST						4
5	TOTAL AMOUNT DUE (ADD LINES 2,	3, AN	ND 4)				5
6	TOTAL TAXES PAID FOR THE PERIO	D		6			6
7	PENALTY PAID DURING THE PERIOD			7			7
8	INTEREST PAID DURING THE PERIOD			8			8
9	TOTAL PAYMENTS MADE (ADD LINE		9				
	THIS SPACE FOR DATE RECEIVED STAMP		AMOUNT OF TAX NOW DUE AND PAYABLE (LINE 5 MINUS LINE 9)				10
		11	FOR LATE FILING ONLY:	_	ILIVALII	>	11a 11b
뿔			AMOUNT OF CREDIT TO BE REFUNDED	EDIT TO BE REFUNDED (LINE 9 MINUS LINE 5) AMOUNT OF PAYMENT (See Instructions.)			12
7			PLEASE ENTER AMOUNT OF PAYMENT				
>			PAY IN U.S. DOLLARS DRAWN ON ANY U.S. BANK				
띪			MAKE CHECK PAYABLE TO: HAWAII STATE TAX COLLECTOR				
ORDER AND FORM VP-1 HERE●		I DECLARE UNDER THE PENALTIES SET FORTH IN SECTION 231-36, HRS, THAT THIS IS A TRUE AND CORRECT RETURN, PREPARED IN ACCORDANCE WITH THE WITHHOLDING PROVISIONS OF THE HAWAII INCOME TAX LAW AND THE RULES ISSUED THEREUNDER.					
Ö		SIG	NATURE		TITLE	DATE	

INSTRUCTIONS

THIS FORM IS ONLY USED AFTER THE ORIGINAL PERIODIC WITHHOLDING RETURN, FORM HW-14, HAS BEEN FILED. File this form with the district office with which the original return was filed. See mailing addresses below.

Do NOT use this form if the Employer's Return and Reconciliation of Hawaii Income Tax Withheld From Wages, Form HW-3, has already been filed for the year. If Form HW-3 has been filed, use the Amended Employer's Return and Reconciliation of Hawaii Income Tax Withheld From Wages, Form HW-23, to make any corrections.

- 1. Enter your name, the filing period, and your Hawaii withholding I.D. number.
- 2. Enter on lines 1 through 5 the correct amounts which should have been reported on the original Periodic Withholding Return, Form HW-14. Entries which were correctly reported on the original return also must be entered on the appropriate line. Failure to do so will result in a change from the correct amount to -0-.
- 3. Enter on lines 6 through 8 the amounts of any tax withheld, penalty, and interest, respectively, paid with the original periodic return. Include payments made with the original return as well as any supplemental payments made after the original return was filed. REMINDER: Any payment made first offsets any interest due, then penalty, then tax due.
- 4. Add lines 6 through 8 and enter the total amount on line 9.
- 5. If line 5 is more than line 9, subtract line 9 from line 5 and enter the result on line 10. If the amended return is being filed after the original due date of the

- periodic return, enter the amount of any additional penalty or interest on lines 11a and 11b.
- 6. If line 5 is less than line 9, subtract line 5 from line 9 and enter on line 12 the amount of credit to be refunded.
- 7. Enter on line 13 the amount of payment being made with the amended return. Complete Form VP-1. Attach a check or money order payable to "Hawaii State Tax Collector" and Form VP-1 to Form HW-20. Write "HW", the filing period, and your Hawaii withholding I.D. number on the check.
- 8. Prepare a duplicate copy of this amended return for your files.
- 9. Sign the amended return and file it with the district office with which the original return was filed. See mailing addresses below.

MAILING ADDRESSES:

OAHU DISTRICT OFFICE

P.O. BOX 3827 HONOLULU, HI 96812-3827

Telephone: 808-587-4242

Toll Free: 1-800-222-3229

HAWAII DISTRICT OFFICE

P.O. BOX 937 HILO, HI 96721-0937 Toll Free: 1-800-222-3229 **MAUI DISTRICT OFFICE**

P.O. BOX 923

WAILUKU, HI 96793-0923 Toll Free: 1-800-222-3229

KAUAI DISTRICT OFFICE

P.O. BOX 1686 LIHUE, HI 96766-5686 Toll Free: 1-800-222-3229